



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

GREG COX
First District

DIANNE JACOB
Second District

PAM SLATER-PRICE
Third District

RON ROBERTS
Fourth District

BILL HORN
Fifth District

DATE: June 17, 2009

TO: Board of Supervisors

SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN – FISCAL YEARS 2009-10 AND 2010-11 – CHANGE LETTER (District: All)

SUMMARY:

Overview

On May 12, 2009 (18, 19) the Board of Supervisors received the Fiscal Years 2009-10 and 2010-11 Chief Administrative Officer's Proposed Operational Plan and set dates and times for public hearings and deliberations. This is a request to amend the Proposed Operational Plan based on updated expenditure and revenue information and recent Board actions.

Recommendation(s)

CHIEF ADMINISTRATIVE OFFICER

1. Accept the appropriation, funding and staffing changes to the Fiscal Years 2009-10 and 2010-11 Chief Administrative Officer's Proposed Operational Plan as shown in the attached schedules for consideration during budget deliberations.
2. Following budget deliberations and approval of the Operational Plan, authorize the Chief Financial Officer to make adjustments as necessary between object accounts with no increases in total departmental appropriations in order to clarify all budget items for the final Operational Plan and budget resolution.

Fiscal Impact

The proposed changes increase the Chief Administrative Officer's Proposed Operational Plan by \$64.8 million in Fiscal Year 2009-10 and by \$9.7 million in Fiscal Year 2010-11. The total revised Proposed Operational Plan for Fiscal Year 2009-10 is \$5.008 billion and \$4.546 billion for Fiscal Year 2010-11. A decrease to the Plan of 16.00 staff years is recommended in Fiscal Year 2009-10 and a decrease of 21.00 staff years in Fiscal Year 2010-11. The total revised Proposed Operational Plan staffing for Fiscal Year 2009-10 is 16,415.00 staff years and 16,397.00 staff years for Fiscal Year

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– FISCAL YEARS 2009-10 AND 2010-11 – CHANGE LETTER (District: All)**

2010-11. The increases in expenditures are offset by \$50.0 million in program revenues and \$14.8 million in fund balances.

Business Impact Statement

The changes to the Proposed Operational Plan include the purchase of goods and services from the private sector.

Advisory Board Statement

Individual advisory boards will review and may comment separately on portions of the Proposed Operational Plan.

BACKGROUND:

The purpose of this Change Letter is to update the Chief Administrative Officer's Proposed Operational Plan based on information that became available after the document was presented to the Board on May 12, 2009. Recommended changes to the Proposed Operational Plan are summarized below:

PUBLIC SAFETY GROUP

The recommended changes for the Public Safety Group increase the Proposed Operational Plan by \$14.4 million in Fiscal Year 2009-10 and by \$1.5 million in Fiscal Year 2010-11.

Significant proposed changes for Fiscal Year 2009-10 include the reduction of 22.00 staff years in the Sheriff's Department as a result of decreased law enforcement services requested by cities contracting for Sheriff's services and as a result of a reduction in available funding; the increase of 1.00 staff year in the Probation Department supported by Mental Health Services Act revenue, to oversee the Massachusetts Youth Screening Instrument – Second Version assessment, which identifies youths with potential mental, emotional or behavioral problems at entry points in juvenile facilities; the consolidation of all indigent defense services into one Department of the Public Defender; \$10.2 million for the Sheriff's Department to rebudget several grant programs including for operations to reduce border related crimes, equipment purchases, incident management training, emergency planning, and conducting Sobriety Checkpoints, anti-gang prevention and enforcement efforts and violent crimes; \$3.9 million for the Sheriff's Department to support increasing ongoing equipment maintenance costs, to purchase two digital capture systems for capturing, enhancing and printing fingerprints and to hire temporary employees for the California Identification System (Cal-ID) program; and \$0.25 million for the Office of Emergency Services to implement the Unified Disaster Council plan for a supplemental Aerial Fire Protection Program.

HEALTH AND HUMAN SERVICES AGENCY

The recommended changes for the Health and Human Services Agency increase the Proposed Operational Plan by \$13.1 million in Fiscal Year 2009-10 and by \$7.2 million in Fiscal Year 2010-11.

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Significant proposed changes for Fiscal Year 2009-10 include the addition of 5.00 staff years and \$0.8 million for Public Health Services for salaries and benefits and contracted services for increased laboratory and surveillance work related to the recent H1N1 flu outbreak, and for pandemic flu outreach and education efforts. This increase will be funded through an offsetting decrease in Administrative Support, from the emergency bioterrorism/pandemic reserve; \$6.6 million for the In-Home Supportive Services program (IHSS) for a negotiated wage increase; \$5.4 million in services to assist persons who have incomes below the federal poverty line or are recipients of public welfare to become self-sufficient and \$0.6 million for senior nutrition and employment services based on revenue from the American Recovery and Reinvestment Act of 2009 (ARRA); \$0.3 million for educational efforts and investigation of financial abuse of seniors and dependent adults and \$0.2 million for outreach, education and case management services for Native American families and children dealing with addictive behaviors or domestic violence, and mentoring and crisis intervention. Both efforts are being funded with Indian Gaming Special Distribution Funds.

LAND USE AND ENVIRONMENT GROUP

The recommended changes for the Land Use and Environment Group increase the Proposed Operational Plan by \$25.9 million in Fiscal Year 2009-10. There is no change in Fiscal Year 2010-11.

Significant proposed changes for Fiscal Year 2009-10 include the increase of \$7.0 million based on a federal grant for hazardous fuels reduction activities; an increase of \$0.7 million for the purchase of fire apparatus for the Warner Springs Community based on Community Development Block Grant Program – American Recovery and Reinvestment Act funding; an increase of \$0.5 million in grant revenue from the Indian Gaming Special Distribution Funds for the purchase of fire apparatus; an increase of \$0.2 million for staff costs to implement the Beach Water Quality Monitoring Program funded by a revenue agreement with the California Department of Public Health; the rebudget of \$6.0 million for the Woodside Drainage project to alleviate flooding in the vicinity of Woodside Avenue in the community of Lakeside; the rebudget of \$5.6 million for the Lower-Emission School Bus Program portion of Proposition 1B, *the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006*, funded by the State Air Resources Board to replace and retrofit eligible diesel-fueled school buses in anticipation of the State lifting the suspension of this program; the rebudget of \$0.6 million from the Goods Movement Emission Reduction Program (GMERP) of Proposition 1B funded by the State Air Resources Board to retrofit, repower or replace trucks operating at the Unified Port of San Diego and other heavy-duty trucks active in the goods movement industry; the rebudget of \$0.9 million for consultant costs and acquisitions related to the Fire Prevention Program in the unincorporated area of the county; the rebudget of \$0.1 million in grant revenue from the McCormick Grant to purchase computers and associated equipment for fire agencies; and the rebudget of \$0.1 million for wastewater small system upgrades to rehabilitate aged equipment.

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COMMUNITY SERVICES GROUP

The recommended changes for the Community Services Group increase the Proposed Operational Plan by \$8.2 million in Fiscal Year 2009-10 and by \$1.7 million in Fiscal Year 2010-11.

Significant proposed changes for Fiscal Year 2009-10 include \$1.2 million in federal grant funding in the Department of Housing and Community Development for a variety of programs that assist low- and moderate-income families with housing needs; \$1.8 million in project costs and related operating transfer of \$1.8 million to rebudget upgrades to the Documentum enterprise content management application and environment; \$2.4 million to rebudget project loan funding for the Silversage Apartments in Lakeside, an 80-unit energy efficient apartment complex that will provide affordable housing to low-income households; and \$0.4 million for the construction of the San Diego River Trail based on fund balance and the repayment of the Lakeside's River Park Conservancy funding.

FINANCE AND GENERAL GOVERNMENT GROUP

The recommended changes for the Finance and General Government Group increase the Proposed Operational Plan by \$0.2 million in Fiscal Year 2009-10. There is no change in Fiscal Year 2009-10.

The significant proposed change for Fiscal Year 2009-10 includes \$0.2 million to rebudget project costs for the Integrated Property Tax System based on fund balance.

CAPITAL PROGRAM

The recommended changes for the Capital Program increase the Proposed Operational Plan by \$1.8 million in Fiscal Year 2009-10. There is no change for Fiscal Year 2010-11.

Changes in the Capital Outlay Fund for Fiscal Year 2009-10 include \$1.1 million for the design and construction of a ground-based photovoltaic system to offset energy use at Guajome Park and \$0.7 million to replace worn grass fields at Sweetwater Lane Park with artificial turf, which will help offset maintenance costs. Both projects are funded by an Operating Transfer from the General Fund.

FINANCE OTHER

The recommended changes for the Finance Other program increase the Proposed Operational Plan by \$1.2 million in Fiscal Year 2009-10 and a decrease of \$0.6 million for Fiscal Year 2010-11.

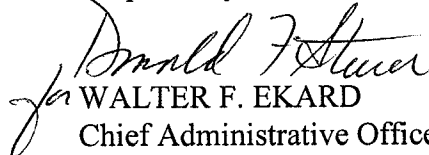
SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN
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The changes for Fiscal Year 2009-10 include a one-time increase of \$1.8 million in appropriations in Contributions to the Capital Outlay Fund for the Guajome Park Photovoltaic System (\$1.1 million) and Sweetwater Lane Artificial Turf Improvements (\$0.7 million), which replace \$1.8 million in appropriations for major maintenance budgeted in the Department of Parks and Recreation in the CAO Proposed Operational Plan and a \$0.6 million reduction in appropriations for Countywide General Expenses that reflects a transfer to the Probation Department to restore partial funding for the Truancy Prevention Program.

Linkage to the County of San Diego Strategic Plan

The Operational Plan details each Department's strategic objectives for the next two years and the resources required to achieve them. The three Strategic Initiatives – Kids, The Environment and Safe and Livable Communities – are reflected throughout the program objectives in the Operational Plan.

Respectfully submitted,


WALTER F. EKARD
Chief Administrative Officer

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– FISCAL YEARS 2009-10 AND 2010-11 – CHANGE LETTER (District: All)

AGENDA ITEM INFORMATION SHEET

CONCURRENCE(S)

COUNTY COUNSEL REVIEW

Written Disclosure per County Charter
Section 1000.1 Required

☒ Yes

☐ Yes

☒ No

GROUP/AGENCY FINANCE DIRECTOR

☐ Yes

☒ N/A

CHIEF FINANCIAL OFFICER

Requires Four Votes

☒ Yes

☐ Yes

☐ N/A

☒ No

**GROUP/AGENCY INFORMATION
TECHNOLOGY DIRECTOR**

☐ Yes

☒ N/A

COUNTY TECHNOLOGY OFFICE

☐ Yes

☒ N/A

DEPARTMENT OF HUMAN RESOURCES

☐ Yes

☒ N/A

Other Concurrence(s): N/A

ORIGINATING DEPARTMENT: Chief Financial Office

CONTACT PERSON(S):

Donald F. Steuer

Name

(619) 531-5413

Phone

(619) 531-5219

Fax

A-5

Mail Station

Donald.Steuer@sdcounty.ca.gov

E-mail

Janel Pehau

Name

(619) 531-5175

Phone

(619) 531-6261

Fax

A-5

Mail Station

Janel.Pehau@sdcounty.ca.gov

E-mail

AUTHORIZED REPRESENTATIVE:

Donald F. Steuer

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(continued)

PREVIOUS RELEVANT BOARD ACTIONS:

5/12/2009 (18, 19), Received the Chief Administrative Officer's Proposed Operational Plan for Fiscal Years 2009-10 and 2010-11.

BOARD POLICIES APPLICABLE:

N/A

BOARD POLICY STATEMENTS:

N/A

CONTRACT AND/OR REQUISITION NUMBER(S):

N/A



COUNTY OF SAN DIEGO

CAO Proposed Operational Plan Change Letter

Fiscal Years 2009-2010 & 2010-2011 ■■■



Walter F. Ekard
Chief Administrative Officer

Donald F. Steuer
Chief Financial Officer

Board of Supervisors

Greg Cox, District 1
Dianne Jacob, District 2
Pam Slater-Price, District 3
Ron Roberts, District 4
Bill Horn, District 5

COUNTY OF SAN DIEGO - STATE OF CALIFORNIA



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Summary of Changes



Total Appropriations by Group/Agency

Appropriations total \$5.01 billion in the revised Proposed Operational Plan for Fiscal Year 2009-10 and \$4.55 billion for Fiscal Year 2010-11. For Fiscal Year 2009-10, this is an increase of \$64.8 million or 1.3% over the Chief Administrative Officer (CAO) Proposed Operational Plan for a total decrease of \$179.9 million or 3.5% from the Fiscal Year 2008-09 Adopted Operational Plan.

Total Staff Years by Group/Agency

Staff years total 16,415.00 in the revised Proposed Operational Plan for Fiscal Year 2009-10 and 16,397.00 for Fiscal Year 2010-11. For Fiscal Year 2009-10, this is a decrease of 16.00 staff years or 0.1% from the CAO Proposed Operational Plan for a decrease of 774.00 staff years or 4.5% from the Fiscal Year 2008-09 Adopted Operational Plan.

Proposed changes are discussed in detail in the department sections following the Summary for each of the Groups - Public Safety Group (PSG), Health and Human Services Agency (HHSA), Land Use and Environment Group (LUEG), Community Services Group (CSG), Finance and General Government Group (FGG) – as well as for the Capital Program and the Finance Other programs.

Total Appropriations by Group/Agency

(In Millions)	Fiscal Year 2009-10 Proposed Budget	Fiscal Year 2009-10 Change	Fiscal Year 2009-10 Revised Budget	Fiscal Year 2010-11 Proposed Budget	Fiscal Year 2010-11 Change	Fiscal Year 2010-11 Revised Budget
Public Safety Group	\$ 1,316.1	\$ 14.4	\$ 1,330.5	\$ 1,327.4	\$ 1.5	\$ 1,328.9
Health and Human Services Agency	1,847.8	13.1	1,860.9	1,869.5	7.2	1,876.7
Land Use and Environment Group	401.3	25.9	427.2	354.3	0.0	354.3
Community Services Group	305.1	8.2	313.3	288.0	1.7	289.7
Finance and General Government Group	407.0	0.2	407.2	289.1	0.0	289.1
Capital Program	97.9	1.8	99.7	87.3	0.0	87.3
Finance Other	568.2	1.2	569.4	320.9	(0.6)	320.3
Total	\$ 4,943.5	\$ 64.8	\$ 5,008.2	\$ 4,536.6	\$ 9.7	\$ 4,546.3

Total Appropriations by Category

(In Millions)	Fiscal Year 2009-10 Proposed Budget	Fiscal Year 2009-10 Change	Fiscal Year 2009-10 Revised Budget	Fiscal Year 2010-11 Proposed Budget	Fiscal Year 2010-11 Change	Fiscal Year 2010-11 Revised Budget
Salaries & Benefits	\$ 1,628.0	\$ 1.3	\$ 1,629.3	\$ 1,673.8	\$ (0.9)	\$ 1,672.9
Services & Supplies	1,798.2	38.5	1,836.6	1,626.1	8.1	1,634.2
Other Charges	867.2	7.5	874.7	745.3	0.7	746.0
Capital Assets/Land Acquisition	94.4	6.9	101.3	82.7	0.0	82.7
Capital Assets Equipment	21.2	6.1	27.2	16.9	2.0	18.9
Expenditure Transfer & Reimbursements	(20.4)	(0.1)	(20.5)	(20.6)	(0.1)	(20.8)
Reserves	22.7	0.0	22.7	23.5	0.0	23.5
Reserve/Designation Increase	100.3	0.0	100.3	0.0	0.0	0.0
Operating Transfers Out	402.4	4.6	407.1	364.1	0.0	364.1
Management Reserves	29.5	0.0	29.5	24.8	0.0	24.8
Total	\$ 4,943.5	\$ 64.8	\$ 5,008.2	\$ 4,536.6	\$ 9.7	\$ 4,546.3

Total Staff Years by Group/Agency

	Fiscal Year 2009-10 Proposed Budget	Fiscal Year 2009-10 Change	Fiscal Year 2009-10 Revised Budget	Fiscal Year 2010-11 Proposed Budget	Fiscal Year 2010-11 Change	Fiscal Year 2010-11 Revised Budget
Public Safety Group	7,191.00	(21.00)	7,170.00	7,191.00	(21.00)	7,170.00
Health and Human Services Agency	5,477.00	5.00	5,482.00	5,466.00	0.00	5,466.00
Land Use and Environment Group	1,562.00	0.00	1,562.00	1,562.00	0.00	1,562.00
Community Services Group	1,019.00	0.00	1,019.00	1,019.00	0.00	1,019.00
Finance and General Government Group	1,182.00	0.00	1,182.00	1,180.00	0.00	1,180.00
Total	16,431.00	(16.00)	16,415.00	16,418.00	(21.00)	16,397.00

Total Revenues by Source

(In Millions)	Fiscal Year 2009-10 Proposed Budget	Fiscal Year 2009-10 Change	Fiscal Year 2009-10 Revised Budget	Fiscal Year 2010-11 Proposed Budget	Fiscal Year 2010-11 Change	Fiscal Year 2010-11 Revised Budget
State Revenue	\$ 1,214.0	\$ 9.3	\$ 1,223.3	\$ 1,220.6	\$ 1.5	\$ 1,222.1
Federal & Other Intergovernmental Revenue	968.7	31.6	1,000.3	954.3	7.2	961.5
Use of Money & Property, Misc., & Other Revenues	480.0	4.7	484.7	443.7	0.0	443.7
Charges for Services, Fees, & Fines	916.4	1.9	918.3	840.9	(0.0)	840.9
Property & Other Taxes	954.8	1.5	956.3	952.5	0.0	952.5
Reserve/Designation Decreases	7.8	0.9	8.7	20.6	1.1	21.7
Use of Fund Balance	401.9	14.8	416.6	104.0	0.0	104.0
Total	\$ 4,943.5	\$ 64.8	\$ 5,008.2	\$ 4,536.6	\$ 9.7	\$ 4,546.3

